



**COACHING COURSES
POLICY**

LUTTE NEW BRUNSWICK WRESTLING

Policy 109



Introduction

The following policy Coaching Courses Policy is to set guidelines on how coaching courses shall be organized, managed and administered by LNBW.

This policy is to ensure that LNBW is the only sanctioned organization and authority in organizing, managing and administering coaching courses for wrestling throughout New Brunswick.

Courses not approved by the LNBW will not be forwarded to the Canadian Amateur Wrestling Association (CAWA) and therefore the Coaches Association of Canada (CAC).

Process

Following are steps on how LNBW shall manage the coaching courses for wrestling in New Brunswick.

- LNBW shall create a calendar each July offering coaching courses at every level.
 - Coaching Course Registration fees shall be set by LNBW which is listed in this Policy.
 - Registration and promotional brochures shall be sent out to all clubs in regard to the coaching courses LNBW shall be offering. The materials shall be posted on the LNBW website as well.
 - Any individuals interested in attending any of the coaching courses, shall register with LNBW along with their registration form and payment made to LNBW.
 - LNBW shall work closely with interested clubs that are interested in hosting the courses in terms of facility bookings and any other aspects that involves in hosting and conducting a course.
 - LNBW shall appoint certified and qualified Coach Instructor to conduct the courses.
 - LNBW shall be responsible in remunerating Coach Instructors appropriate based on the Remuneration Fee included in this Policy.
 - Any application for funding for any coaching courses planned and delivered, LNBW shall be the only approved authority that shall be allowed to submit application with such organizations but not limited to Coach NB, Sport NB, Tourism, Culture and Healthy Living, etc.
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Registration Fee

Following is the Registration Fee structure that LNBW shall charge individuals taking a particular coaching course. The registration fee shall cover the cost charged by NCCP, CAWA, facilities hire to deliver the course, portion of the instructor's remuneration, course and resource materials and LNBW administration fee.

- A minimum of 10 participants will be required for a particular coaching course conducted by LNBW (except Competition – High Performance) to go ahead.
- Application Form and registration fees will be required by LNBW office at least 14 days prior to the course starting.



Coaching Courses	Old Context	Course Length	Conducted by	Registration Fee
Community Coach Initiation Module: Kids Wrestling	NCCP Level 1		LNBW	\$40.00
Competition-Introduction Part A Module: (Make Ethical Decisions, Planning a Practice and Nutrition)	NCCP Level 1/2	16 hrs	LNBW	\$70.00
Competition Introduction Part B Module: (Design a Sport Program, Mental Skills, Teaching and Learning)	NCCP Level 1/2	20 hrs	LNBW	\$70.00
Competition Development (Technical Level 3)	NCCP Level 3		LNBW	\$125.00
Competition – High Performance	NCCP Level 4/5	TBC	CAWA	TBC

Learner Facilitators/ Evaluators/ Coaching Instructors Requirements

- Only Certified Learner Facilitators (LF), Evaluators (E) and Coaching Instructors (CI) shall be appointed by LNBW to conduct coaching course.
- Any LF, E or CI will not be allowed to organize and conduct courses on their own.
- LF/CI shall receive remuneration and expenses incurred set by LNBW.
- Remuneration and expenses shall only be paid once all relevant completed paperwork is submitted to LNBW within 14 days of completion of the course.
- LF/CI shall complete the LNBW Expenses claim form and submit it to LNBW within 14 days of completion of the course.
 - Local instructors will be given preference over travelling instructors to reduce course fees.
 - Travel expenses will be paid at the current LNBW mileage rate for distances greater than 30km (one way).
 - Check with LNBW to verify whether hotel preferences are available in the area.

Coaching Courses	Local CI/LF/E Remuneration	**Travel CI/LF/E Remuneration
Community Coach Initiation Module: Kids Wrestling	\$150.00	\$100.00 max
Competition-Introduction Part A Module: (Make Ethical Decisions, Planning a Practice and Nutrition)	\$300.00	\$150.00 max
Competition Introduction Part B Module: (Design a Sport Program, Mental Skills, Teaching and Learning)	\$300.00	\$150.00 max
Competition Development	\$450.00	\$250.00 max

*****This remuneration includes travel, accommodation and meals. Amount may vary depending on travel distance.***

APPROVED BY: Lutte New Brunswick Wrestling Executive Members of the Board of Directors

DATE OF APPROVAL: 16th June 2012
